

# ISO 14001:2004 - Environmental Management System (EMS) - "Greensheet"

## From the - ISO Core (C<sup>4</sup>) Four Pocket Guide, Initial Issue - IMR / IAC / CAC / TIC / DCC

The ISO 14001-2004 standard for the environment contains proactive business practices and is based on six environmental management principles. Below are the logical phases of an effective EMS. (1:12:7)

**1. Aspect**



**2. Impact**



**3. Significant**

**4. Objective**



**5. Target**



**6. Program**

SECTION	SUB-HEADING	ACTION ITEMS	QMS
4.1 General requirements	N/A	- EMS <b>- CORE (C<sup>4</sup>) FOUR</b>	4.1
4.2 Environmental policy	N/A	- Written policy statement - Written policy objectives	5.1 / 5.3 / 8.5.1
4.3 Planning	4.3.1 Environmental aspects	- Procedure & List	5.2 / 7.2.1 / 7.2.2
	4.3.2 Legal and other requirements	- Procedure	5.2 / 7.2.1
	4.3.3 Objectives, targets and programs	- O <sup>s</sup> & T <sup>s</sup> List - (strategic / tactical)	5.4.1 / 5.4.2 / 8.5.1

SECTION	SUB-HEADING	ACTION ITEMS	QMS
4.4 Implementation and operation	4.4.1 Resources, roles, responsibility and authority	- Organizational Chart - Job Description	5 / 5.5.1 / 5.5.2 / 6.1
	4.4.2 Competence, training and awareness	- Procedure & Record <b>- TIC</b>	6.2.1 / 6.2.2
	4.4.3 Communication	- Procedure <b>- TIC</b>	5.5.3 / 7.2.3
	4.4.4 Documentation	- Manual & Record <b>- DCC</b>	4.2.1
	4.4.5 Control of documents	- Procedure <b>- DCC</b>	4.2.3
	4.4.6 Operational control	- Procedure - (WI <sup>s</sup> )	7.1 - 7.5
	4.4.7 Emergency preparedness and response	- Procedure	8.3
4.5 Checking	4.5.1 Monitoring and measurement	- Procedure & Record	7.6 / 8.2.3 / 8.4 / 8.2.4
	4.5.2 Evaluation of compliance	- Procedure (x2) - Record (x2)	8.2.3 / 8.2.4
	4.5.3 Nonconformity, corrective action and preventive action	- Procedure & Record <b>- CAC</b>	8.3 / 8.5.2 / 8.4 / 8.5.3
	4.5.4 Control of records	- Procedure <b>- DCC</b>	4.2.4
	4.5.5 Internal audit	- Procedure & Record <b>- IAC</b>	8.2.2
4.6 Management review	N/A	- Record <b>- IMR</b>	5.1 / 5.6 / 8.5.1



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